



AML/CTF

Support for Accountants & Lawyers

Do you?

- Assist clients to create, restructure, buy or sell trusts, partnerships, JV's or companies?
- Appoint directors, company secretaries or powers of attorneys on behalf of clients?
- Handle client monies (including virtual assets (crypto))?

Then it's likely that you will need to comply with the new AML/CTF regime.



What you need to do?



Initially

- ✓ Determine if you fall within the regime
- ✓ Confirm your governance structure
- ✓ Appoint an AML/CTF Compliance Officer
- ✓ Prepare your AML/CTF Program
- ✓ Implement employee due diligence and training
- ✓ Enrol with AUSTRAC



Ongoing

- ✓ Conduct initial and ongoing customer due diligence
- ✓ Maintain employee due diligence and training
- ✓ Continue transaction monitoring and reporting
- ✓ Manage and review your AML/CTF Program and records



Here's a suggested timeline to get you ready

Tranche 2 – Commencement

- New AML/CTF Act commences
- Privacy Act applies to AML/CTF REs
- Final date to enrol for Tranche 2 entities – 29 July

1 JULY 2026

30 SEPTEMBER 2025

31 DECEMBER 2025

30 APRIL 2026

31 MAY 2026

30 JUNE 2026

1. Inform

- Understand what's changing
- Have a plan to stay informed

2. Prepare

- Think about your governance structure
- Assess what designated services you are/will be providing
- Analyse the ML/TF risks associated with your clients and service delivery

3. Document

- Document your AML/CTF Program

4. Communicate

- Communicate to your clients the incoming changes and what it means for them

5. Train / Personnel Due Diligence

- Conduct staff training and employee due diligence

6. Enrol

- Enrol with AUSTRAC

Support at every step

1. Inform

WHAT	DETAIL
Watch our Complimentary webinars	• AML/CTF Reforms – What you need to know • AML Q&A sessions • Understanding your designated services
Read our Fact Sheets	• What are the AML/CTF Governance Obligations? • What is an AML/CTF Program? • Can you outsource your AML/CTF Obligations
Enrol for Updates	Register for our Updates and we'll keep you informed of what you need to know – and by when
Check out AUSTRAC's website for more information	

2. Prepare

WHAT	DETAIL	PRICE (EX GST)	SUITABLE FOR	
		RETAIL	SMALL BUSINESSES	LARGER BUSINESSES
Getting ready workbook	Practical workbook designed to help you understand and prepare for the AML/CTF regime.	Complimentary	✓	✓
AML 'Getting Ready' Series – Part 1: Your Governance Structure	In this first webinar, we will provide practical guidance so you can make an informed decision about who will be: • Your Governing Body • Your Senior Manager • Your Compliance Officer We will also explore reporting groups and whether they are right for you.	\$125	✓	
AML 'Getting Ready' Series – Part 2: Stocktake	This webinar guides you in identifying your designated services for your ML/TF risk assessment, as well as other key 'stocktake' tasks ahead of completing your AML/CTF Program. This is essential for anyone wanting to attend our 'AML in a Day Workshop'.	\$125	✓	
Review of designated services	You will need to know exactly what designated services you are going to provide as part of your AUSTRAC enrolment. If you're not sure, provide us with some details and book a half hour consult with one of our lawyers who can provide an initial assessment.	\$350* <i>*This cost will be offset against any standalone or packaged Program option</i>	✓	✓

3. Document

WHAT	DETAIL	PRICE (EX GST)	SUITABLE FOR	
		RETAIL	SMALL BUSINESSES	LARGER BUSINESSES
AML/CTF Program Template	Includes ML/TF risk assessment and policy templates, as well as useful tools and procedures.	\$2,950	✓	
AML in a Day Workshop	Separate customised public workshops for accountants and lawyers where we will help you prepare your AML/CTF Program. Inclusions: • Template program and ML/TF risk assessment • Full day Workshop, where you will be working on customising your program • Complimentary enrolment in our 'Getting Ready' webinars	\$3,500 <i>(In person)</i>	✓	
Customised AML/CTF Program	We can develop your AML/CTF Program, tailoring it for your obligations and ML/TF risks.	From \$8,250	✓	✓

4. Communicate

WHAT	DETAIL
Read our Fact Sheet	AML Communication Tips & Traps

5. Train

WHAT	DETAIL	PRICE (EX GST)	SUITABLE FOR	
			SMALL BUSINESSES	LARGER BUSINESSES
AML 101	Our 2-hour foundation course is self-paced and will introduce you to AML/CTF. It is ideal for all staff.	\$125 <i>(per person)</i>	✓	✓
Add-on custom module	In order to meet the requirements that your training is customised to your business, we can create a custom webinar unique to your program that can be rolled out to staff.	Enquire		✓ <i>(Bulk discount available)</i>
‘AML in Action’ Webinar Series	This series supports newly enrolled businesses understand their key requirements in more detail. Suite includes: • Understanding your role as an AML/CTF Compliance Officer • Understanding your role as an AML/CTF Senior Manager • Understanding your role on an AML/CTF Governing Body • ML/TF Risk Assessment Training • AUSTRAC Reporting Obligations • Suspicious Matter Reporting (SMR) – Do you know your obligations?	\$125 <i>(per person)</i>	✓	✓

6. Enrol

AUSTRAC enrolments open from 31 March 2026 for Tranche 2.

Packaged Options

Packaged options include access to our online portal (the HN Hub) till 30 June 2027

	TRANSITION SUPPORT	COMPLETE BUNDLE	CUSTOM
Ideal for	Those who already have a program in place	Firms needing a program and transition support	Those looking to outsource the development of their AML/CTF Program and/or need in-house training
Inclusions	• Access to all AML Training Options (for details, see section 5) • Quarterly Q&A support webinars • Review of your designated services (for details, see section 2) • Regulatory updates • Administrator access to the HN Hub so you can track AML training your staff have completed	All of the inclusions in the Transition Support package + • Attendance at our ‘AML in a Day Workshop’ • Access to any program template updates till 30 June 2027	We will create a package to suit. Inclusions could be: • Customised AML/CTF Program • In-house training • Access to our portal for ‘all of staff’ training
Cost (ex GST) • One Off • Monthly (12 instalments)	\$3,950 \$330	\$6,500 \$550	Enquire

For enquiries, contact aml@hnlaw.com.au or +61 3 9670 8200

All prices listed exclude GST. Current as at September 2025 (V2). Holley Nethercote Pty Ltd (ACN 068 367 046) trading as Holley Nethercote Lawyers (liability limited by a scheme approved under Professional Standards Legislation) and as Holley Nethercote Compliance. Training and templates are a service of Holley Nethercote Compliance. Legal services (which include tailored AML/CTF Programs, independent evaluations and legal advice) are provided by Holley Nethercote Lawyers.